

Board of Trustees

Robert C. Pew, President

Mary I. Pew, Vice President

John B. Dodge

S. Bruce McDonald

John E. Pew

Deborah Dale Pucillo

Shannon Sadler

Patricia Toppel

Kate Wolters

Diana Miller

May 9, 2005

Principal

Lake Park Elementary

410 Third Street

Lake Park, FL 33403

Executive Director Louise Grant

Dear Ms. Miller:

We are pleased to inform you that the Board of Trustees of the Mary and Robert Pew Public Education Fund has awarded Lake Park Elementary a grant of \$14,000.00. This grant is awarded to support a ten-week Continuous Quality Improvement training program for safety patrol students, in collaboration with community partners, at Lake Park Elementary. This grant is for the period of August 1, 2005 through May 30, 2006.

These terms apply to your organization's use of the Pew Public Education Fund's grant:

Use of Grant: This grant is to support expenses associated with the Continuous Quality Improvement training program.

Payment Schedule: \$14,000 payable November 1, 2005.

Review of Grant Activity

The grantee will furnish the Fund with a final report on July 30, 2006, sixty days upon completion of the project period. The report will contain the information requested in the attached Report of Grantee. Please include a financial statement and a narrative account of what was accomplished by the expenditure of funds.

> 700 South Dixie Highway Suite 203 West Palm Beach, FL 33401

Phone: Fax:

561-835-4002 561-659-0292

Special Provisions

All grants are made, and must be used, in accordance with all applicable laws, regulations and rulings. Please read the following carefully:

- 1. Public Announcements We encourage any publicity announcement that you would like to initiate in regard to this grant. Therefore, we ask that you mention the Fund, where possible, in press releases, programs, announcements, feature stories, interviews, and print materials production in conjunction with this grant, and that in your public information you highlight your connection with the Mary and Robert Pew Public Education Fund. A copy of all print materials mentioning the Fund should be sent to the Fund's office. An appropriate program-related photograph (black and white) should also be submitted to the Fund for use in its publications. Please provide signed releases as needed.
- 2. Expenditure of Grant Funds This grant is made expressly and solely for purposes stated in the grant proposal. The funds provided may be spent only in accordance with the provisions in the application you submitted. The program is subject to modification only with the Fund's prior written approval.
- a) Expenses charged against this grant may not be incurred prior to the effective date of the grant or subsequent to the termination date, and may be incurred only as necessary to carry out the purposes and activities of the approved program.
- b) The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.
- c) Equipment purchased with grant funds shall be the property of the grantee organization so long as it is not diverted from the purposes for which the grant was made. If the purpose of use is changed or the grantee organization goes out of existence, the property reverts to the Fund.
- d) The grantee is responsible for reporting to the Fund if there are any changes in the program/project as described in the application for Fund support. This would include changes in purpose, staff, funding from other sources, relationships with other agencies, etc. (If there is any doubt about the importance of any changes, Fund staff should be consulted.)
- e) The grantee must be able and willing to prove to the Fund's satisfaction that no portion of the grant funds has been used for purposes not clearly identified as charitable under the law, both State and Federal.
- f) The Fund reserves the right at any time to terminate this grant if, in its discretion, it shall determine that the grantee has made any misrepresentations, has in any way misappropriated grant funds, or has done anything inconsistent with the Grant Agreement, including but not necessarily limited to any special conditions.

- 3. Reversion of Grant Funds: Grantee will return to the Fund any unexpended funds at the close of the project period. Funds will be promptly returned: (a) If the Fund elects to terminate said grant in accordance with Paragraph 2(f) above; or (b) if the grantee loses its exemption from Federal income taxation as provided for under Section 501(c)(3), of the Internal Revenue Code. The declaration or filing of bankruptcy by the grantee will automatically terminate the grant.
- 4. Limit of Commitment: Unless otherwise provided in writing, this grant is made with the understanding that the Fund has no obligation to provide other or additional support to the grantee.
- 5. Grantee agrees to comply with all applicable United States laws and regulations.

Sincerely,

Louise Grant

If you agree to the grant conditions as stated, please indicate your organization's agreement to such terms by having the enclosed copy of this letter countersigned by an appropriate officer of your organization and return to the Mary and Robert Pew Public Education Fund. If you have any questions regarding this grant agreement, please call me.

Executive Director	
By: Antony C. Lewis Title: Assistant Principal Date: June 6, 2005	Payment check should be directed to: Diana Miller (Name) Principal Lake Park, Elem (Title) 410 Third Street Lake Park, FL 33403
	Address



REPORT OF GRANTEE

Grantee: Lake Park Elementary

Amount of Grant: \$14,000.00

Date Grant Authorized: February 28, 2005

Report of Grantee Due: July 30, 2006

Purpose of Grant: Continuous Quality Improvement Training Program

The Mary and Robert Pew Public Education Fund is pleased to have made a grant to your organization and looks forward to receiving a summary of your progress on this project.

We would appreciate your including the answers to the questions below in your report as well as any additional information that is essential to report your progress.

Please limit your report to three pages or less and attach any brochures, newspaper articles or additional information that you wish to share.

REPORT OF GRANT ACTIVITIES

- 1. How were the funds from this grant actually used—demonstrate by providing an itemized budget or receipts for equipment, if available.
- 2. To what extent have the objectives of the project been realized? Please be as specific as possible, referring to the objectives set forth in your grant application. If the program has not been completed, what is the anticipated completion date? List reasons for the delay.
- 3. List any major accomplishments achieved that were directly related to this grant.
- 4. What were the major benefits of this grant to your students and school?
- 5. What changes would you make if you were to do this project again?
- 6. If the grant was for an on-going program or activity, how will you secure funding for continuation? List potential funders?
- 7. Did this grant assist your classroom or school in leveraging funds from other sources? If yes, please name and explain.
- 8. How could the Mary and Robert Pew Public Education Fund have been more helpful?

Should you have any questions concerning this reporting outline, please give us a call at (561) 835-4002. Please return your report of grantee with this form, by the date indicated above. Reports should be sent to: Executive Director, Mary and Robert Pew Public Education Fund, 700 South Dixie Highway, West Palm Beach, FL 33401. Thank you.

700 South Dixie Highway Suite 203 West Palm Beach, FL 33401

Phone:

561-835-4002

The Mary and Robert Pew Public Education Fund is a supporting organization of The Community Foundation For Palm Beach and Martin Counties

Fax: 561-659-0292